



**SCIP-03: PROGRAM MANAGEMENT, PROJECT PREPARATION  
AND IMPLEMENTATION SUPPORT FOR PLANNING AND  
DEVELOPMENT DEPARTMENT**

**ADB Loan No. 2499-PAK**

**MONTHLY PROGRESS REPORT  
JANUARY 2012**



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## **1. INTRODUCTION**

### **1.1 Progress Report: January 2012**

This report is the Monthly Progress Report of the Consultant's activities on SCIP-03 for the month of January 2012, as prepared by the Consultant, BCE.

The month started with a fruitful three day Consultant's visit to Sukkur in north Sindh (4<sup>th</sup> to 6<sup>th</sup> January). During the visit, the Consultant's Deputy Team Leader and M&E Specialist met with NSUSC staff, the latter specialist giving a presentation on his proposed M&E Framework. Water and sewerage installations constructed under Tranche 1 funding were visited by the Deputy Team Leader.

Good progress was made by the Consultant's M&E Specialist, the draft final M&E Strategy Report having been submitted on 16<sup>th</sup> January.

EOIs for the (outsourced) mapping studies and baseline studies were submitted by interested firms following press advertising in the first part of the month. Following the formation of respective evaluation committees, the evaluation process commenced, with a view to complete the evaluation process early in the next reporting period.

The Consultant's Team Leader, Mr Peter Griffiths, returned from leave on 18<sup>th</sup> January for a 60 day input, and the M&E Specialist, Mr Farhan Sami Khan, demobilized on 26<sup>th</sup> January following his scheduled 3 months first project input.

## **2. CONSULTANCY**

### **2.1 Contract Status**

Consulting services for SCIP-03 are being provided in accordance with the Consultancy Agreement of May 2010 between the Program Support Unit (PSU), Planning & Development Department, Government of Sindh and BCE, in association with SMEC International (SMEC) Pty Ltd (Australia) and Engineering General Consultants (EGC) Pvt Ltd (Pakistan). Consultancy services commenced on 5<sup>th</sup> of July 2010, and were planned to extend to 30<sup>th</sup> of June 2012, the end of ADB Loan 2499-PAK, as agreed at the contract negotiation meeting in Karachi on 4<sup>th</sup> March 2010. No further work was carried out on the original contract by BCE after the demobilisation of the Team Leader and completion of his first input on 8<sup>th</sup> November 2010, pending the formation, agreement and signing of Amendment No. 1 on 12<sup>th</sup> July 2011, and the re-mobilisation of staff in late October 2011.

The Consultant's scope of work has four main areas of activity:

A1: Support the PSU in overall monitoring and evaluation of SCIP, and implementation of the SCIP Action Plan for Reform, including propelling the reform agenda and implementing province-wide policy, regulatory and institutional change.

A2: Identification and formation of Second Cluster in central Sindh including Incorporation, Formation and Legal Documentation of USC in Central Sindh.

A3: Mapping and Master Planning of Water Supply, Wastewater Management, Solid Waste Management Infrastructure; identification of potential Subprojects and project preparation; preparation of feasibility studies including preliminary designs for cost estimates of subprojects in each participating TMA of central Sindh cluster, Tranche 3.

A4: Support Urban Policy and Strategic Planning Unit on implementation initiatives and reforms.

## 2.2 Consultant's Staffing

### 2.2.1 General

The staffing schedule in Contract Amendment No.1 includes, for international staff, 36 person-months (7 personnel) and, for national staff, 122 person-months (23 personnel).

These staff are listed in **Appendix A** in two tables showing staff inputs since project start in July 2010, one for international staff and one for national staff.

### 2.2.2 Staff Present in Reporting Period

The Professional staff present during the reporting period are shown in the table below.

Name	Position	Start Date(2 <sup>nd</sup> Phase)	Expected Project Demobilisation Date	Present During Reporting Period
Peter Griffiths (International)	Team Leader/ Institutional Reform and Municipal Serv. Advisor	26/10/11	October 2012 (part-inputs only)	18/01/12 to 31/01/12
Amjad Habib (National)	Deputy Team Leader/ MSE(WSS)	15/11/11	October 2012	Full-time
Farhan Sami Khan (National)	Monitoring & Evaluation Specialist	27/10/11	September 2012 (Intermittent Inputs)	01/01/12 to 26/01/12

### 2.2.3 Consultant's Staffing Issues

#### *General*

The Consultant's personnel schedule of previous monthly reports is in the process of revision. The important issue of adjustment of inputs of staff is still under discussion with the client, it having been agreed that the changes will be the subject of a separate report in which the reasons for inputs adjustments will be substantiated by the Consultant. Following subsequent discussion and agreement with the client, a VO will be drawn up.

#### *International Staff*

##### **Team Leader Leave**

The Team Leader returned from leave on 18<sup>th</sup> January.

##### **Mobilisation of Municipal, Finance Tariff & Regulatory Advisor: Mr Emmanuel Travino**

Following client discussion approval of the advisor's submitted work programme, a mobilisation date of 23<sup>rd</sup> February 2012 was agreed for the first part of this second phase. Length of input to be finalized with the client on the advisor's mobilisation, but it will not exceed 60 days.

##### **Mobilisation of Water Supply Expert: Mr Don Makini**

Agreement was reached in principle with the client for the mobilisation in late February of BCE's water supply expert. As Mr Makini's first task will be to visit the project towns, his start date is dependent on official notification by GOS of the second cluster towns; this decision is expected early in the next reporting period.

**Approval of Regional, Economic Planning and Urban Development Advisor**

The Consultant on 16<sup>th</sup> January 2012 submitted the second required CV for this position (replacement for Mr Mal Horner), further to submission on 7<sup>th</sup> December 2011 of a CV for candidate Mr Requito Bellosillo. This enabled the CSC to review both CVs, and at their convened meeting Mr Requito Bellosillo's nomination was approved, their decision being sent to ADB, Manila, for their confirmatory approval.

*National Staff***Deployment of MIS/Mapping Specialist: Mr Mairaj Siddiqui**

As reported in the December MPR, the client approved a 'home working' arrangement for Mairaj Siddiqui to work for the Consultant on producing the Terms of Reference for the outsourced mapping studies RFP subcontract. Mr Siddiqui commenced this task on 26<sup>th</sup> January 2012.

**Mobilisation of Contracts and Procurement Specialist: Mr Ali Imam Qadri**

Following CSC approval on 28<sup>th</sup> December 2012 of Mr Ali Imam Qadri as Contracts & Procurement Specialist, ADB approval came through on 24<sup>th</sup> January 2012. It is planned that Mr Qadri will commence a 2 months project input as soon as he has obtained approval from PRRA, GOS, to have leave of absence for this short-term assignment.

**2.2.4 Consultant's Staffing in Next Reporting Period**

Mobilisations are planned for the following Consultant's staff (subject to formal client approval):

- Emmanuel Travino, Municipal Finance, Tariff & Regulatory Advisor (International)
- Mr Don Makini, Water Supply Expert (International)
- Mr Ali Imam Qadri, Contracts & Procurement Specialist (National)
- Ms Ambreen Bibi, Junior Engineer (National)
- Mr Saadat Ali, MSE (SWM) (National)

In addition, the Consultant will be giving high priority to locating suitably qualified national water supply and wastewater engineers, with a view to mobilise them as soon as PSU and ADB approvals have been received. .

**2.3 Consultant's Office Arrangements****2.3.1 New Office in Clifton**

The planned move to the new office in Clifton was put on hold, pending approval by ADB of the Consultant's proposed procurement of furniture, air conditioners, refrigerator, water dispenser, microwave oven and vertical blinds. As reported in the December MPR, the Consultant wrote to the client on 31<sup>st</sup> December 2011 with an updated list of quotations from the 21<sup>st</sup> December 2011 quotations that included GST (16%) as well as sales tax (3.5%).

As soon as ADB approval is forthcoming, the Consultant estimates that a move to the new office from the PSU office can be accomplished within two weeks.

**2.3.2 Procurement of Additional Office Equipment**

On office equipment procurement, the Consultant wrote to the client in the last reporting period, seeking approval to procure equipment, based on quotations obtained from suppliers. This letter was later withdrawn by the Consultant, pending the obtaining of further quotations for branded computers, as opposed to unbranded.

## 2.4. Meetings and Consultant's Presentations

Formal meetings between BCE and PSU in the reporting period are shown in the table below (see **Appendix B**).

Date	Location	Meeting/ Presentation	Topic	Appendix B Reference
06/01/12	NSUSC Sukkur	Presentation	M&E Framework presented to NSUSC officials	-
18/01/12	PSU Office, Karachi	Presentation	M&E Framework presented to newly inducted PSU staff	-
21/01/12	PSU Office, Karachi	Meeting	General progress meeting on return of the Team Leader	Included

## 2.5 Field Visits

A combined Consultant and PSU team made a two day visit to Sukkur for meetings with NSUSC as well as field visits to installations in a number of north Sindh towns of the first Cluster Towns.

For the Consultant, Mr Amjad Habib (DTL, MSE(WSS)) and Mr Farhan Sami Khan (M&E Specialist) made the visit. For the client, PSU's Program Director, Deputy Program Director and Municipal Services Engineer (SWM) travelled.

The main points of focus for the Consultant were: (a) presentation to NSUSC of the draft final M&E Strategy report; and (b) technical observational visits by the Consultants DTL to water supply, wastewater and SWM installations/facilities in selected north Sindh towns.

The Consultant's report on the visit is included in **Appendix C**.

## 2.6 Consultant's Reporting

The following reports were submitted to the PSU during the reporting period:

- Draft Final Consultant's M&E Strategy Report: 16<sup>th</sup> January 2012

Other reports:

Inception Report: at the 21<sup>st</sup> January meeting with the client, it was agreed that the final Inception Report would be an update of the report submitted on 3<sup>rd</sup> December 2011, incorporating all of PSU's comments on that report of 16<sup>th</sup> December 2011, with a time-line of the meeting with PSU of 21<sup>st</sup> December 2011 – at which PSU's comments were extensively discussed. The Consultant requested clarification from the PSU on the adoption of the term Tranche 3, as requested by the PSU at the 21<sup>st</sup> December 2011 meeting. The client agreed to seek clarification from ADB, Manila, with a view to arranging a VO to bring Contract Amendment No. 1 into line – based on the term Tranche 2 being already allocated to the expansion of Tranche 1 works in north Sindh.

## 3. PROJECT PROGRESS AGAINST WORK PLAN

The Consultant's Work Plan (**Appendix D**) shows a number of activities through January 2012. Progress on these is described below.

### **3.1 Item 1.2: Procurement of Logistics and Facilities Required for Consultant's Team**

Section 2.3.1 and Section 2.3.2 above give the current status.

### **3.2 Item 3.2: Develop and Implement IPPMS for SCIP and identify M&E Framework against the Action Plan**

Following revisions to the earlier draft (of December 2011), a Draft Final Strategy Report: Monitoring & Evaluation, was formally submitted to the client on 16<sup>th</sup> January 2012. The revisions contained therein reflected comments received from the client at PSU meetings of 29<sup>th</sup> and 30<sup>th</sup> December 2011.

Following a meeting between the Consultant's M&E Specialist and the client on 25<sup>th</sup> January 2012, the Consultant proceeded to produce a revision to the 16<sup>th</sup> January report, it being submitted to the client's DPD in soft copy shortly after the meeting. A hard copy version will be delivered early in the next reporting period.

The Consultant's M&E Specialist made two presentations during the reporting period:

- The first presentation was to NSUSC officials in Sukkur on 6<sup>th</sup> January 2012 where the M&E Framework was presented, followed by: discussion on the conducting of the baseline surveys (under SCIP-04) in the north cluster towns, IPPMS, the selection of the standardized Key Performance Indicators (KPIs) and the program monitoring and reporting mechanism.
- The second presentation was to PSU's newly inducted staff on 18<sup>th</sup> January 2012, who were introduced by the Consultant's specialist to the implementation procedure of the monitoring framework in measuring the progress of program activities.

### **3.3 Item 4.1: Identification of Potential TMAs for Inclusion in Cluster**

The Consultant was advised at the end of the reporting period that GOS was close to making a decision on the make-up of the central Sindh towns cluster.

As soon as BCE is notified of the new towns (assuming there is a change), they will check compliance with ADB's selection criteria and advise the client accordingly.

### **3.4 Preparation of Sub-Contracts under (PKR) Provisional Sum**

The Consultant's activities were focused on the evaluation of the EOIs received following press advertising for the mapping studies and baseline studies outsourced programmes.

#### **3.4.1 EOIs for RFP for Mapping Studies**

For the Mapping Studies, a press advert had been placed in the Daily Dawn newspaper on 31<sup>st</sup> December 2011, the closing date being 11<sup>th</sup> January. A total of 12 nr EOIs were received, the Consultant notifying the client by letter on 13<sup>th</sup> January 2012. The same letter requested that an Evaluation Committee be formed. Subsequently, the PSU wrote on 14<sup>th</sup> January 2012 nominating a combination of PSU and Consultant's staff for the committee [Rafique Mustafa, DPD, PSU; Mohammad Khalid, MSE (SWM), PSU; and Amjad Habib, DTL, BCE]. EOI evaluations continued throughout the remainder of the reporting period.

Following client approval on 2<sup>nd</sup> January 2012 to home-base inputs for the Consultant's MIS/Mapping Specialist, Mr Mairaj Siddiqui, work commenced on 26<sup>th</sup> January 2012 on the writing of a ToR for the RFP for the mapping studies subcontract.

The RFP will be produced by Contracts & Procurement Specialist, Mr Ali Imam Qadri, on his mobilisation in February 2012 (see *Section 2.2.3* above).

### **3.4.2. EOIs and RFP for Baseline Studies**

For the Baseline Studies, a press advert had been placed in the Daily Dawn newspaper on 3<sup>rd</sup> January 2012, the closing date being 17<sup>th</sup> January. A total of 15 nr EOIs were received, the Consultant notifying the client by letter on 19<sup>th</sup> January 2012. The same letter requested that an Evaluation Committee be formed. Subsequently, the PSU wrote on 25<sup>th</sup> January nominating a combination of PSU and Consultant's staff for the committee [Rafique Mustafa, DPD, PSU; Mohammad Khalid, MSE (SWM), PSU; and Amjad Habib, DTL, BCE]. EOI evaluations continued throughout the remainder of the reporting period.

The Consultant's Monitoring & Evaluation Strategy Report contains data for use in producing the Terms of Reference for the RFP. The Consultant intends to start this process early in the next reporting period.

As for the mapping studies, the RFP will be produced following the mobilisation in February of Contracts & Procurement Specialist, Mr Qadri.

## **4. KEY ISSUES**

The key issues are:

1. Urgent need for GOS notification of towns in the second cluster – central Sindh.
2. The Consultant to speed up the recruitment process for national staff, with water supply and wastewater engineers' mobilisation being urgently required
3. The Consultant to work closely with the client in formulating revised inputs for some staff – both international and national - for the benefit of the project
4. Consultants move to new office in Clifton delayed due to slow ADB Manila approval of the Consultant's proposed furniture, air conditioners and other items
5. Mobilisation of the Consultant's Contracts & Procurement Specialist delayed due to slow approval by ADB Manila

## **5. PROGRAMME OF ACTIVITIES FOR FEBRUARY 2012**

The Consultant's activities for February 2012 are planned to include the following:

- Move to new office in Clifton
- Completion of EOIs evaluations and RFPs for Mapping Studies and Baseline Studies - for CSC review/approval and sending to ADB for respective confirmatory approvals.
- Submission of Inception Report (Final, Revised)
- The Consultant's mobilisation of the professional staff listed in *Section 2.2.4* above
- Commencement of field trips to second cluster towns (dependent on GOS confirmation of second cluster towns)



## International Staff Inputs to 31.01.12

No.	Staff Name	Position	Unit Assigned	CA No.1 (PMs)	Prop. New Inputs (PMs)	Date Started	Date Finished	Input in 2010 (PMs)	Input in 2011 (PMs)	Input in January 2012 (PMs)	Total Input to Date (PMs)
1.	Peter Griffiths	Institutional Reform and Municipal Services Advisor	PSU	9.0	TBD	05.07.10 25.10.11	09.11.10 Continuing	4.20	1.97	0.50	6.67
2.	Michael Adrian Coad	Municipal Services Engineer/Advisor	PSU	2.0	TBD	-	-	-	-	-	-
3.	George Malcolm Horner / TBD	Regional, Economic Planning & Urban Development Advisor	UU	9.0	TBD	04.07.10	14.08.10	1.40	-	-	1.40
4.	Emmanuel Travino	Municipal Finance, Tariff and Regulatory Advisor	PSU	8.0	TBD	05.07.10	11.09.10	2.27	-	-	2.27
5.	Md. Nazim Uddon	Safeguards Advisor (Environment)	PSU	2.0	TBD	-	-	-	-	-	-
6.	Miguel Lopez	Safeguards Advisor (Land Acquisition & Resettlement)	PSU	2.0	TBD	--	-	-	-	--	-
7.	Donald Makini	Water Supply Expert	PSU	4.0	TBD	-	-	-	-	-	-

Note: (1) Staff names are either from the 2010 consultancy contract or new staff approved by PSU in 2011; (2) TBD = To be determined/agreed with PSU

## National Staff Inputs to 31.01.12

No.	Staff Name	Position	Unit Assigned	CA No.1 (PMs)	Prop. New Inputs	Start of Input	Finish of Input	Input in 2010 (PMs)	Input in 2011 (PMs)	Input in January 2012 (PMs)	Total Input to Date (PMs)
1.	Anwar Mujahid	Municipal Services Engineer (WSS)	PSU	12.0	TBD	02.08.10	06.08.10	0.17	-	-	0.64
						19.09.10	01.10.10	0.47	-	-	
	Amjad Habib	Municipal Services Engineer (WSS) / DTL				15.11.11	Continuing	-	1.53	1.00	
2.	Saadat Ali	Municipal Services Engineer (SWM)	PSU	4.0	TBD	02.08.10 19.09.10	12.08.10 29.09.10	0.37 0.37	- -	- -	0.74
3.	Saeed-uz Zafar /TBR	Municipal Services Delivery / Low Income Unit Advisor	PSU	3.0	TBD	28.11.11	10.12.11	-	0.43	-	0.43
4.	Chaudhry Wasiq Yar	Safeguards Advisor (Environment)	PSU	6.0	TBD	-	-	-	-	-	-
5.	TBR	Safeguards Advisor (Social, Land Acquisition & Resettlement)	PSU	6.0	TBD	-	-	-	-	-	-
6.	Farhan Sami Khan	Monitoring & Evaluation Specialist	PSU	6.0	TBD	27.10.11	26.01.12	-	2.13	0.87	3.00
7.	Balal A. Khawaja	Legal Advisor	PSU/UU	4.0	TBD	-	-	-	-	-	-
8.	Tasneem Bhatti	Communication & Community Outreach Sp.	PSU	6.0	TBD	-	-	-	-	-	-
9.	Nasira Asghar	Urban Statistician	UU	4.0	TBD	-	-	-	-	-	-
10.	Mairaj Siddiqui /TBR	MIS/Mapping Specialist	UU	6.0	TBD	Jan 2012 (4)	Feb 2012 (4)	-	-	0.10	0.10
11.	TBR	Water Supply Engineer	PSU	6.0	TBD	-	-	-	-	-	-
12.	TBR	Wastewater Engineer	PSU	6.0	TBD	-	-	-	-	-	-
13.	Zafar Iqbal	Senior Surveyor #1	PSU	4.0	TBD	-	-	-	-	-	-
16.	Asad Gafar Qureshi	Field Engineer #1	PSU	4.0	TBD	-	-	-	-	-	-
19.	TBR	Structural Engineer	PSU	2.0	TBD	-	-	-	-	-	-
20.	Ali Imam Qadri	Contracts & Procurement Specialist	PSU	3.0	TBD	-	-	-	-	-	-
21.	TBR	Financial & Economic Analyst	PSU	3.0	TBD	-	-	-	-	-	-
22.	TBR	Quantity Surveyor	PSU	4.0	TBD	-	-	-	-	-	-
23.	Md. Qamar uz Zaman	Hydrogeologist	PSU	3.0	TBD	-	-	-	-	-	-
24.	Muhammad Rashid	Electrical / Mechanical Engineer	PSU	2.0	TBD	-	-	-	-	-	-
25.	Ambreen Bibi	Junior Engineer #1	PSU	8.0	TBD	-	-	-	-	-	-
26.	TBR	Junior Engineer #2	PSU	8.0	TBD	-	-	-	-	-	-
23.	Ali Jan Mughul	CAD Operator / Draftsman #1	PSU	6.0	TBD	-	-	-	-	-	-
24.	TBR	CAD Operator / Draftsman #2	PSU	6.0	TBD	-	-	-	-	-	-

Note: (1) Staff names are either from 2010 contract or new staff approved by PSU in 2011; (2) TBR = To be recruited ; (3) TBD = To be determined/agreed with PSU; (4) Home-base input



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# SINDH CITIES IMPROVEMENT PROGRAM

PROGRAM MANAGEMENT AND IMPLEMENTATION SUPPORT  
SUPPORT FOR P&D DEPARTMENT

*in association with:*



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## MEETING RECORD

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**Date & Time:** Saturday 21<sup>st</sup> January 2012; 3.30PM

**Location:** PD's Room, PSU Office

**Purpose:** Meeting to Discuss (a) MOM of 21/12/11 and PSU Comments of 16/12/11 (& BCE Response) on IR (Final); (b) Work Plan; and (c) Hybrid Contract & Training Plan

**Present:**

Mr. Saeed Ahmed Awan	- PSU Program Director
Mr Rafique Mustafa Shaikh	- PSU Deputy Program Director
Mr Muhammad Khalid	- PSU Municipal Services Specialist
Mr. Maqsood Bhatti	- PSU Regional Specialist
Mr Peter Griffiths	- Consultant's Team Leader
Mr Amjad Habib	- Consultant's Deputy Team Leader

**Prepared by:**

Peter Griffiths

**Minutes Distribution:** All attendees

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### Discussion Points:

#### 1. Decision on Cluster 2 Towns

- 1.1 PSU's PD confirmed that a decision has been made by GOS on which towns make up the second cluster. BCE can shortly expect formal written notification from the PSU.
- 1.2 PSU confirmed that the towns are: Mirpur Khas, Tando Allahyar, Umer Kot, Sanghar, Shahdadpur and Tando Adam. It was noted that the last three towns were included in the six towns cluster identified in 2010.
- 1.3 PSU's PD said that a PSU team will visit these towns in the next few weeks to discuss at seminars the SCIP investment program.
- 1.4 Following these PSU visits, BCE may immediately arrange for follow-up field visits.

#### 2. Consultant's Offices

- 2.1 PSU confirmed that BCE's Karachi office list of proposed furnishings and other items has been approved by PSU, and is now with ADB, Manila, for an NOC.
- 2.2 PSU agreed that BCE may now locate a suitable field office in Mirpur Khas, as provided for in Contract Amendment No.1.
- 2.3 PSU agreed that they will establish sub-field offices for BCE in the other five project towns, again as per Contract Amendment No.1

#### 3. Consultant's Staffing

- 3.1 PSU informed BCE that a CSC meeting has been arranged for 26<sup>th</sup> January, at which approval of BCE's Mr Requito Bellosillo will be sought.
- 3.2 PSU requested BCE to provide CVs for replacement national staff early next week, for discussion and potential approval at the same CSC meeting.



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## **4. Review of BCE Meeting Record of 21/12/11 Meeting; and Review of Accompanying Table of BCE Response to BCE Comments on IR of 16/12/11**

### **4.1 Meeting Record (21/12/11)**

Point 3.1.2 [Home inputs for international staff]: BCE to add ‘home inputs to be agreed on a case by case basis’

Point 3.3.1 [TL to extend input]: PSU reminded BCE that this data must be provided if the TL’s input is to be increased

Point 3.3.3 [BCE’s remuneration for international staff]: BCE said that this sub-clause needs to be re-phrased.

Points 5.1 & 5.2 [use of terms Tranche 2 & Tranche 3]: PSU said that they had written to ADB Manila to confirm the Tranche 2 and Tranche 3 descriptions in respect of the north cluster towns and central cluster towns. PSU will write to BCE to confirm once they have heard.

### **4.2 Table of Comments on the IR (21.12.11)**

Nr.1 [Hybrid Contract]: PSU requested BCE to provide a proposed new payment structure, as they understood to have been agreed at the 3/11/11 meeting.

Nr. 3 [Work Plan]: PSU want BCE to submit a new Work Plan as a matter of urgency

Nr 7 [Training Plan]: PSU require BCE to add ‘Training manuals will be produced’

Nr. 27 [Subcontracts]: PSU informed BCE that they are currently clarifying with ADB Manila that this payment applies

## **5. Work Plan**

5.1 BCE agreed to PSU’s request to hold a presentation of a new Work Plan in the PSU office conference room in the week starting 23/01/12.

5.2 BCE’s TL pointed out that the delays to the mapping studies programme would have a knock-on effect on the master plan phase, and therefore on the FSR and the production of the important PFR.

5.3 PSU’s MSS said in response that FSR work can start now, in advance of the mapping studies completion. This was agreed by BCE.

## **6. Progress on Subcontracts for Mapping Studies and Baseline Studies**

6.1 BCE’s DTL said that good progress was being made on the EOI evaluation process for the mapping studies. EOIs (about 12 nr) were received on 11<sup>th</sup> January and a combined PSU/BCE evaluation meeting had been formed by 14<sup>th</sup> January. It is expected now that a list of the top six EOIs will be provided for PSU’s PD on 24<sup>th</sup> January, this to be forwarded to ADB Manila for their approval.

6.2 BCE’s DTL further said that a BCE letter requesting the formation of a similar evaluation committee was sent to PSU on 19<sup>th</sup> January, following receipt of EOIs on 17<sup>th</sup> January.

6.3 PSU’s DPD explained that RFPs will be sent to the top three ranked firms on the list of the top six firms who submitted EOIs.



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# SINDH CITIES IMPROVEMENT PROGRAM

PROGRAM MANAGEMENT AND IMPLEMENTATION SUPPORT  
SUPPORT FOR P&D DEPARTMENT

*in association with:*



## **7. BCE Staff Individual Work Programmes**

7.1 PSU's DPD requested that BCE submit individual work programmes for all staff.

**Meeting closed at 5.15PM**

**SINDH CITIES IMPROVEMENT PROGRAM  
PLANNING AND DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SINDH**

**SCIP-03: PROGRAM MANAGEMENT AND IMPLEMENTATION  
SUPPORT, SUPPORT FOR PLANNING & DEVELOPMENT  
DEPARTMENT**

**FIELD VISIT TO NSUSC – SUKKUR.**

**4<sup>th</sup> To 6<sup>th</sup> January 2012.**

**SUKKUR  
ROHRI  
KHAIRPUR**

**FIELD VISIT REPORT  
WATER SUPPLY, WASTEWATER & SOLID WASTE SECTORS**

**AMJAD HABIB / FARHAN SAMI KHAN**

**BCE DEPUTY TEAM LEADER/M&E SPECIALIST**

**JANUARY - 2012**

## **SCIP CONSULTANTS FIELD VISIT REPORT.**

A team of Consultants SCIP-03 for the "Sindh Cities Improvement Program" Visited Towns of North Sindh including Sukkur, Rohri and Khairpur.

The Consultants team consisted of the following members:

1. Mr. Amjad Habib (Acting Team Leader /DTL).
2. Mr. Farhan Sami Khan (M&E Specialist).

PD, DPD & MSS – PSU also visited Towns of North Sindh Including Sukkur, Rohri and Khairpur during the same Period.

Following is a synopsis of the Salient information collected during the field visit to respective towns and the observations made during the said 2 days field trip.

All the fact and figures expressed in the report are the result of a preliminary and brief interaction with NSUSC Head Office & Site Offices.

### **1.1 Briefing / Presentations at NSUSC Head Office. (Day 1).**

- Acting MD, NSUSC Welcomed PSU & BCEs Consultants to NSUSC, SUKKUR, followed by presentation on MIS & FMIS, Role and Responsibilities of different departments, Development of MIS Concerning asset inventories & program implementation activities. A brief presentation on M&E of NSUSC Projects was given. M&E system including KPI's selected for bench marking, collection and subsequent reporting of periodic monitoring data, CRC records and complains and operational aspects of NSUSC were also presented.
- Work of Survey & Mapping for Northern Sindh Towns is awarded to MM Pakistan (Pvt.) Ltd and their Mapping expert gave a brief presentation which was quite impressive and indicated that they are working well to achieve targets.
- Another presentation by RCC on Indus Intake study was also arranged and a brief report was also given.

NSUSC shared KPI's Preliminary paper, September 2011 (Seureca) and schedule 5, Levels of Service and M&E with the visiting BCE Consultants Team.

### **Site 1: Bunder Road (Intake) and Filtration Plant**

Indus River is the principal water source and intake for Sukkur city.

#### **Raw Water Intake.**

Raw water is abstracted from the north bank of a branch of the Indus River by a Raw Water Inlet Pumping Station (IPS). AT this point river width is less and water appeared to be flowing slowly. Condition of Inlet Piping work, Machinery etc are in very poor condition. There is no flow measurement. However, space is sufficient to accommodate proper installation. Rehabilitation of existing inlet pumping station is planned under ICB-03

#### **Bunder Road WTP, Sukkur.**

It is located across the road from IPS. Its a 5 mgd WTP. There is an ineffective flocculation chamber from where water flows into the Sedimentation Tanks and on to the Rapid Gravity Filters (RGF).

Pumping Station draws water from Treated Water Tanks delivering it to the distribution system.

Overall condition and functionality of WTP is poor.  
A number of works are planned under ICB-03

### **Site II: Rehabilitation of sewage Disposal Station Khairpur**

This rehabilitated Sewage Disposal Station (under ICB-03) looks fine, as the existing structure are rehabilitated. New inlet screens, submersible pumps and control panels are installed. However, there are no measurements regarding disposal of liquid waste. Raw sewerage is disposed into nullah without any treatment, which is a health hazard and polluting the environment as well.

### **Site III: Khakishah Water Treatment Plant, Khairpur**

It is located almost in the middle of Khairpur along the west bank of Mirwah Canal which runs through Khairpur city.

It has a rated capacity of 1.5 mgd. Raw water is conveyed by gravity through a channel at the upstream end of four settlement ponds at the southern end of the WTP

WTP consists of two large and two small rectangular settlement ponds to settle raw water from canal before it is conveyed by gravity to slow sand filters, total 10 in Nos and in turn gravities to clear water tanks. Further, gravitates to distribution pump house from where it is pumped to the distribution system.

A number of works are planned under ICB-03

### **Complaint Centre, Khairpur**

Complaint centre was visited and it was found that the complaints are normally 6 to 7 per day and they are dealt either on the same day or the very next. Complaint Centre has two computers and Staff. The mechanism is that they pass complaints to the field staff and there is a reporting mechanism also. The complaint Centre re-check with the Complainant after redressal of the complaint.

### **2.1 Presentations at NSUSC Head Office (Day 2).**

Presentation by Seureca and GHK followed by presentation by SCIP-03 Consultants (BCE) on Monitoring & Evaluation & IPPMS was given in detail and a copy of draft report was handed over to NSUSC for their comments.

After lunch and prayers, following installations were visited and their brief is as follows:

### **Site I : Numaisa Gah WTP, Sukkur**

This WTP has a capacity of 3.5 mgd, rapid gravity filters, treating 2.5 mgd whereas 1 mgd is said to be the capacity of the settlement tanks built previously.

Presently Numaisa Gah WTP is making use of settlement ponds, Clarification tanks and rapid filtration units in the provision of water to a substantial population of Sukkur city.

Water pumped into the distribution System is of poor quality having un-satisfactory treatment.

A number of works are planned under ICB-03.

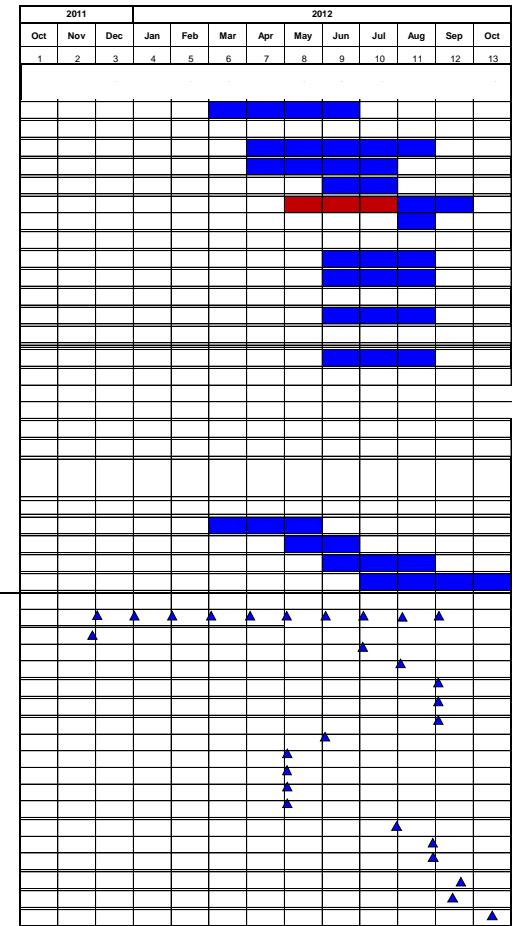


## **Site II: Demonstration of Solid Waste Disposal in Sukkur**

A demonstration was arranged in Sukkur city for the disposal of Solid Waste. It worked well but it is noted that the weight of the container was too much and the solid waste as carried was too less. Keeping in view this factual position it could be envisaged that the operational cost for disposal of solid waste must be quite high and there is a need to economise this operational cost.



Tasks in Terms of Reference	Consultant's Personnel with Main Responsibility on Task	2010			
		Jul	Aug	Sep	Oct
5.2 (ii). Project Preparation for Tranche 2 Towns		i	ii	iii	iv
5.2.1 1. Project Identification and Preparation					
5.2.1.1 (i) Identify subprojects and advise PSU on the capital investments to be considered for Tranche 2 (Report) [IDENTIFY PRIORITY WORKS]	TL, DTL, Engineers				
5.2.2 2. Feasibility Studies and Preliminary Engineering Designs					
5.2.2.1 (i) Prepare feasibility studies for Tranche 2 subprojects identified	BCE Team (technical)				
5.2.2.2 (ii) Conduct assessment of groundwater and/or surface water supplies, including water quality analysis as necessary	WS Exp (Int), WS Eng (Nat)				
5.2.2.3 (iii) Determine the technical viability of proposed subproject solutions, including benefits from Clean Development Mechanism (CDM)	BCE Team (technical)				
5.2.2.4 (iv) Develop and define preliminary engineering designs, outline costs and estimates of time required to complete preferred options Summary Subprojects Appraisal Report (incl. ADB Review/Approval)	BCE Team (technical) TL, DTL, WS Exp, MFTR Adv				
5.2.3 3. Subproject Costs, Economic and Financial Analysis					
5.2.3.1 (i) Estimate subproject costs and summarize for ADB presentation	MFTR Adv, Fin. & Econ Anal (Nat)				
5.2.3.2 (ii) Prepare financial and economic analysis for the Tranche 2 subprojects in accordance with ADB standards	MFTR Adv, Fin & Econ Anal (Nat)				
5.2.4 4. Land Acquisition, Resettlement and Social Assessment					
5.2.4.1 (i) Prepare the Involuntary Resettlement Categorization Checklist.	Safeguards Adv (LAR) (Int), Safeguards Adv (LAR) (Nat)				
5.2.4.2 (ii) Prepare Land Acquisition and Resettlement Plans for projects involving land acquisition and resettlement.	Safeguards Spec (LAR) (Int), Safeguards Adv (LAR) (Nat)				
5.2.5 5. Environmental Safeguards					
5.2.5.1 (i) Prepare Initial Environmental Examinations (EE), or Environmental Impact Assessments (EIA) if required, and Environmental Management Plans (EMPs)	Safeguards Adv (Env) (Int), Safeguards Adv (Env) (Nat)				
5.2.6 6. Social Safeguards					
5.2.6.1 (i) Prepare Resettlement Plans (RP) or Due Diligence Reports (DDR) as needed in accordance with the Land Acquisition & Resettlement Framework (LARF)	Safeguards Adv (LAR) (Int), Safeguards Adv (LAR) (Nat)				
5.2.7 7. Prepare Implementation Schedule					
5.2.7.1 (i) Prepare a detailed Implementation Schedule	TL, DTL				
6.0 Start-Up and Capacity Development of the Urban Unit and implementation of Urban Planning Initiatives and Reforms					
6.1 1. Urban Planning Initiatives and Reforms					
6.1.1 Scoping study, SWOT analysis and strategic plans	Reg, Econ, Planning & UD Adv (Int)				
6.1.2 Sindh urban management information system and GIS databases	Reg, Econ Planning & UD Adv (Int)				
6.1.3 Spatial planning capacity	Reg, Econ, Planning & UD Adv (Int)				
6.1.4 Introduction of a simplified zoning system	Reg, Econ, Planning & UD Adv (Int)				
6.2 Reports					
1 Monthly Progress Reports	TL, DTL				
2 Project Inception Reports	TL				
3 Mapping Studies Reports (Sub-Consultants)	Sub-Consultant				
4 Social Survey Reports (Sub-Consultants)	Sub-Consultant				
5 Water Supply Master Plans Report	DTL, WS Exp (Int), WS Eng (Nat)				
6 Wastewater Master Plans Report	DTL, WW Eng (Nat)				
7 SWM Master Plans Report	MSE (SWM) (Int), MSE(SWM) (Nat)				
8 Project Preparation Report	TL, DTL, WS Exp, MFTR Adv,				
9 Central Sindh USC Incorporation documents	TL, DTL, MFTR Adv, Legal Adv				
10 Asset Inventory Survey	Outsourced to Sub-Consultant				
11 SAMAs, Shareholders agreements and Tripartite Agreements	TL, DTL, MFTR Adv, Legal Adv				
12 Management Contract for Central Sindh Towns	TL, DTL, MFTR Adv, Legal Adv				
13 Draft Sub-Project Feasibility / Prelim Eng Reports (Tranche 2)	BCE Team				
14 Final Sub-Project Feasibility / Prelim Eng Reports (Tranche 2)	BCE Team				
15 Summary Subprojects Appraisal Report	TL, DTL, WS Exp, MFTR Adv				
16 Periodic Finance Report (PFR)	TL, DTL, MFTR Adv				
17 Draft Final Report	TL, DTL				
18 Final Report	TL, DTL				



Legend:

